

## South Dakota Grand Guardian Council

### Board of Trustees

January 16, 2016

The Board of Trustees of the SD Grand Guardian Council was called to order by Sally Richardson, Vice Chair of the Board. Please see the attached register for the attendance.

The opening prayer was offered by Mona Kotas, PGG.

#### Approval of Agenda

**Action:** It was moved by Jessica Stanek, GG, and seconded by Mike Holzhauser, AGG, to approve the agenda as distributed. The motion was carried.

#### Minutes of the previous meeting

**Action:** It was moved by Neil Kotas, PAGG, and seconded by Jess Stanek, GG, to approve the minutes as distributed. The motion was carried.

#### Unfinished business

1. Trailer and Property of the GGC - Jessica Stanek discussed issues with the trailer being overweight. The large wooden boxes have been pulled out and replaced with lighter plastic totes. The boxes are currently being stored in the Pierre Masonic Center but we need to find a permanent home for them or we will dispose of them. Also, while returning the trailer to Huron for winter storage, a tire blew and the trailer was damaged. There will be an expense to replace the tire and make repairs. Neil Kotas has offered to do the repairs to keep the repair expense minimal.

**Action:** It was moved by Mike Holzhauser that we approve the expenditure of a new tire and review the expense to repair the fender and seconded by Jessica Stanek. The motion was carried.

2. Belle Fourche bethel closure - Jessica Stanek notified the board that Bethel #13 was closed in July. The bank account has been closed and the funds in the amount of \$469.35 were delivered to the Grand Secretary for deposit. The final records were also delivered to the Grand Secretary while the paraphernalia will go to Huron for storage in the trailer until Grand Session. The charter will also be stored in the trailer. Dick Lester made a copy of the charter and has placed the copy in the Belle Fourche lodge after a nice ceremony. The Bethel Guardian Council of Bethel #13 has asked the Grand Guardian Council to consider using the remaining funds to purchase Mackenzie Gallagher's majority bible and would like the rest to go to HIKE. Will discuss and take action in the GGC meeting.
3. Grand Guide fundraiser - Virginia Kaus notified the board that the candy bars are here and would be distributed at the Grand Guardian Council meeting. There are 30 candy bars for each active girl, unless arrangements were made prior to make a donation in lieu of selling candy

bars. Grand Guardian Council members, Past Grand Guardians and Pas Associate Grand Guardians and Board members are expected to sell candy bars or give a donation. 2,600 candy bars were ordered to sell. The bill is here and needs to be paid by January 29, 2016. The Grand Secretary will process a warrant.

4. Financial planning - There was discussion about how to make more money to cover our annual expenses. Grand Session isn't making as much money. We are taking money out of savings to cover annual expenses. Our membership is declining. How do we make up some money? Do we raise registration for Grand Session? Do we raise dues?

Sandy Vanneman, Grand Treasurer, suggested that we could lose additional members because we raise dues and could see attendance at session decline if we raise registration. She also offered that we need to look closely at our scholarship funds. We just don't raise money like we used to and we want to be careful about putting it on the bethels and the girls.

Lyn Neiman, PGG, mentioned that we have a financial budget committee that was put together at the 45 day meeting. She's been working on some ideas. There are some opportunities in the budget but they may not be popular.

Toni Richardson, Grand Secretary, offered that last year we looked at an amendment to cut the Supreme travel for Grand Secretary but it failed. The Grand Secretary discussed that there was probably not enough value in sending the Grand Secretary to Supreme Session as there used to be. All information received at Supreme was also distributed in an email to all Grand Secretaries.

Sandy Vanneman questioned whether we needed to increase expenses to travel to Supreme last year.

Sally Richardson offered that we need to think about the number of girls we have and watch the decline. We are close to moving under Supreme, we need to be thinking about an exit plan for when that happens.

### New Business

1. SBSP Resignation - Jessica Stanek informed the Board that she accepted Paige Thoele's resignation as SBSP due to personal reasons. We have been instructed by the Supreme Guardian to collect her traveling cape and crown and return them to the Supreme office immediately.
2. Social Media Policy - Jen Blake informed the Board that we need a social media policy. There is a bill in Wyoming about what schools can or cannot monitor. This is really becoming a controversial area. Jen has not been able to find a social media policy for Job's Daughters but has found examples of policies for other organizations like Boy Scouts. Cyber bullying is becoming a worse problem by the day.

Jessica Stanek mentioned that we have an opportunity at Grand for classes for girls and adults. There is a lot of interaction and inappropriate things out there on social media sites like Facebook. Jessica is concerned that as Grand Guardian, she needs to know what her authority is to stop these types of

things. Whether people, both girls and adults, think so or not, it does reflect poorly on Job's Daughters. Supreme has this on their radar.

Kathryn Sannes stated that she doesn't want SD Job's Daughters to be in a position where we are doing too little too late and believes we need to move quickly on this. Kathryn would like to see a policy ready to be discussed and voted on during the Annual Session in April.

Lyn Neiman offered that adults need to be educated about whether it is appropriate to 'friend' young girls. With no policies in place, girls can feel rejected. We need to have input from girls. We need to understand where they are coming from as well.

Carrie Bunkowske offered that we need to seek the girls' ideas on this topic and let them participate in the development of a social media policy.

Jen Blake will work with our Daughter leaders to seek input on social media. They will work with Bethels to gather input.

Jessica Stanek also mentioned that we need to address girls and adults participating in on-line forums. During Supreme Session, there was a lot of inappropriate usage of on-line forums and people were mean.

3. Financial report - see attached financial reports
4. Insurance Claim forms - A form has been designed by Carol and Karen. The Board needs to develop a process, perhaps a committee, to consider action on claim forms.

#### Announcements

Sandy Vanneman notified the Board that she has changed her mind about not aspiring to continue as Grand Treasurer so she will be doing so at the Annual meeting in April.

The closing prayer by given by Mona Kotas, PGG.

Mike Holzhauser moved to adjourn the meeting and it was seconded by Jessica Stanek. The motion was carried.

Respectfully Submitted,

Toni Richardson, PGG

Grand Secretary

# Board Meeting Grand Guardian Council Meeting Attendance Sheet

DATE: Jan. 16, 2016

PLACE: Pierre

## Grand Council Officers:

GG Jessica Stanek  
 AGG Mike Holzhausen  
 VGG Gami Burkhardt  
 VAGG Shawn Ford  
 G.GUIDE \_\_\_\_\_  
 GIG Herbert E. Cook  
 GM Jan Blake  
 GOG Larry Johnson  
 G.Sec. Tim Richardson  
 G.Treas. Sally Varnemus  
 G.Lib. \_\_\_\_\_  
 G.Chap. \_\_\_\_\_  
 G.Mus. \_\_\_\_\_  
 1<sup>st</sup> Mess. \_\_\_\_\_  
 2<sup>nd</sup> Mess. \_\_\_\_\_  
 3<sup>rd</sup> Mess. \_\_\_\_\_  
 4<sup>th</sup> Mess. \_\_\_\_\_  
 5<sup>th</sup> Mess. \_\_\_\_\_  
 GSC \_\_\_\_\_  
 GJC \_\_\_\_\_  
 GBG \_\_\_\_\_  
 AGBG \_\_\_\_\_

## Bethel Council Representative Bethel #

\_\_\_\_\_ 1  
 \_\_\_\_\_ 3  
 \_\_\_\_\_ 10  
 \_\_\_\_\_ 12  
 \_\_\_\_\_ 13  
 \_\_\_\_\_ 19  
 \_\_\_\_\_ 21  
 \_\_\_\_\_ 38  
 \_\_\_\_\_ 44

## All Other Grand Council at Large

Lyn Newman PGE  
Dawn Erk, PGG  
Matt Bunko USKE ARG 19  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
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## GRAND TRUSTEES:

Chair \_\_\_\_\_  
 V.Chair Sally Richardson  
Matthew Sannes PGE  
Neil Kotas PGG  
 \_\_\_\_\_  
 \_\_\_\_\_

## Finance Committee:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## Session Finance Chair:

**SOUTH DAKOTA  
GRAND GUARDIAN COUNCIL  
FY 15 FINANCIAL REPORT**

**July 1, 2015 -December 31, 2015**

<b>Checking Account - Beginning Balance as of 07/01/2015</b>	<b>Current</b>	<b>\$15,313.73</b>
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Total Deposits & Interest on checking account	6,493.86	
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Total Expenditures	10,060.55	
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Also includes outstanding checks:	50.00	
2755 York Rite Donation	50.00	

<b>Checking Account - Ending Balance as of 12/31/15</b>		<b>\$11,747.04</b>
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Less Insurance Funds in Checking	150.00	
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<b>Available Checking Account Balance</b>		<b>\$11,597.04</b>
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Investments	Date Reported	Previous Value	Increase /Decrease	Current Value
Investment Account	12/31/14	67,423.80	-3,010.98	\$64,412.82
(End of FY 2011 before \$15,000 draw)		64,835.09		
Includes: Future SGG funding				
2014 the account decreased \$1,385.53				
 MIJD CD	 6 months	 0.15%	 5/1/15	 6,096.82
				1.51
				6,098.33
 Insurance CD's	 \$5,000	 12 months	 0.10%	 9/12/15
	\$5,000	21 months	1.00%	2/20/15
	\$5,000	37 months	1.25%	10/24/14
				5,000.00
				20.04
				5,015.02
				101.52
				5,101.52
				194.79
				5,194.79
Insurance funds collected in checking account as of report date				150.00
Total Insurance				\$15,461.33
 <b>Total Investments</b>				 <b>\$85,972.48</b>
 <b>Total Assets</b>				 <b>\$97,569.52</b>

Quarter Report ending 12/31/15 (Session Year 15-16)																			
		Income																	
		Qtr 1	Qtr 2	Qtr 3	Qtr 4	Actual	Projected	Diff.											
<b>General Fund</b>																			
<b>1000 Bethels</b>						0.00	3,000.00	(3,000.00)											
1100 Annals						0.00	30.00	(30.00)											
1200 Dispensations						0.00	60.00	(60.00)											
1300 Insurance						0.00	0.00	0.00											
1400 YFP Transfer																			
<b>2000 GG Council</b>																			
2100 Dues		20.00	20.00			40.00	2,000.00	(1,960.00)											
2200 Supplies from Supreme		17.27	103.02			120.29	500.00	(379.71)											
2500 Bethel Closure						469.35	0.00	469.35											
2900 Misc. GG Council (includes Interest)		1.76	1.46			3.22	24.00	(20.78)											
2912 State HIKE Event							0.00	0.00											
3100 Ways & Means			466.00			466.00	2,500.00	(2,034.00)											
3150 Ways & Means Adv Return for G Bethel						0.00	530.00	(530.00)											
3200 Doc Morgan Rebate						0.00	400.00	(400.00)											
3300 Gnd Guardian Session Income Net						0.00	2,000.00	(2,000.00)											
3400 Gnd Officer/Rep Medallions						0.00	400.00	(400.00)											
3900 Misc. GGC Income						0.00	0.00	0.00											

Quarter Report ending 12/31/15 (Session Year 15-16)									
		Income							
General Fund	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Actual	Projected	Diff.		
5000 Fundraising									
5400 G Guide Fundraiser	1,405.00				1,405.00	2,000.00	(595.00)		
5500 JD License Decals					0.00	0.00	0.00		
5600 Misc. Fundraisers (5K)					0.00	0.00	0.00		
6000 Grand Bethel									
6110 Grand Bethel Miscellaneous					0.00	0.00	0.00		
6120 Fundraising Projects					0.00	100.00	(100.00)		
6130 PGBHQ Jewel overage					0.00	0.00	0.00		
6135 PMSDJD Jewel overage					0.00	0.00	0.00		
6200 GBHQ Travel Fund					0.00	200.00	(200.00)		
996300 MSDJD Travel Fund					0.00	200.00	(200.00)		